

Nomination Checklist

The checklist below contains a list of the required components needed to submit a project.

REQUIRED

- Category of nomination (design nominations should include the sub-category)
- Project Narrative (up to 1000 words)
 - The narrative for Design and Inventory/Survey must be ANONYMOUS – please EXCLUDE the name of the firm or design team responsible for the project from the narrative description.
 - The narrative for Advocacy submissions may include identifying information.
 - All narratives must be submitted as a Word document, regardless of category.
- Project Detail Form
- Description of Images and Image Credits
- Signed Photo Release Form
- At least 6 images:
 - First image must be the project lead image (horizontal format; at least 1MB and 300dpi).
 - Images should compare the original design, modifications made over time, and the project's current state taken from the same vantage point. Before and after shots can be side by side and submitted as one file.
 - In addition to images included in project PDF/submission, images must also be submitted as individual files (at least 1MB and 300dpi).
- Nomination Fee: Payments can be made online or by check (payable to Docomomo US) and sent to PO Box 230977 New York, NY 10023. The name of the project must be included on the check

NOT REQUIRED BUT ENCOURAGED

- Original/Current floor plans, site plan, and section elevations
- Additional images beyond the minimum six required